



Carbon Reduction Commitment Energy Efficiency Scheme

Annual Declaration 2012

Associated Person.....

Position.....

Email address.....

Site Name, Address and Post Code

.....

Electricity Supplies

	Meter Point Administration Number (MPAN)	Meter Serial Number	Reading on 31 March	Supplier	Supplier Account Number
e.g.	22 0001 9876 543	K07D01808		British Gas	A9123456
1					
2					
3					
4					

I have used a second sheet for additional supplies (Please tick box ✓)

Gas Supplies

	Meter Point Reference Number (MPRN)	Meter Serial Number	Reading on 31 March	Supplier	Supplier Account Number
e.g.	15327906	D191811B7		Corona Energy	AC123456
1					
2					
3					
4					
5					

I have used a second sheet for additional supplies (Please tick box ✓)

Fuel delivered for the year to 31 March 2012	total	units
Propane - Total of kilogram's delivered for the year		kg
Oil - Total of litres delivered for the year		litres
Other (Name)..... – Total Delivered		

Associated Person Signature

Date.....



Carbon Reduction Commitment Energy Efficiency Scheme

Annual Declaration 2012 – additional sheet

Associated Person

Site Name only

Electricity Supplies

	Meter Point Administration Number (MPAN)	Meter Number	Reading on 31 March	Supplier	Supplier Account Number
e.g.	22 0001 9876 543	K07D01808			
5					
6					
7					
8					
9					
10					

Gas Supplies

	Meter Point Reference Number (MPRN)	Meter Number	Reading on 31 March	Supplier	Supplier Account Number
e.g.	15327906	D191811B7			
6					
7					
8					
9					
10					
11					
12					

Fuel delivered for the year to 31 March 2012	total	units
Other (Name).....– Total Delivered		
Other (Name).....– Total Delivered		
Other (Name).....– Total Delivered		

Associated Person Signature.....

Date

Carbon Reduction Commitment Energy Efficiency Scheme

Annual Declaration – help on completion

Associated Person - Under 'Carbon Reduction Commitment Energy Efficiency Scheme' (CRC)¹, the Authority (SCC) is referred to as the "responsible person". Where one organisation (normally smaller i.e. school/library) is assigned as the responsibility of another (SCC), even though the smaller organisation is not necessarily a legal subsidiary, the smaller organisation is referred to as the "associated person". SCC requires that each smaller function declares a manager/lead officer as a designated contact.

Electricity Supplies

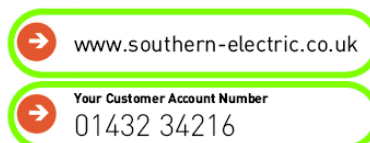
Meter Point Administration Number (MPAN) – this is the unique reference number of your electricity supply cable to the premises. It is not printed on the meter.

It can be found on your utility bill and may look something like this.

S	01	123	456
	16	6789 0123	222

Meter Serial Number (MSN) – this can be found on the meter and on the utility bill. It is good practice to check they are the same. If you have had a meter changed within the year, please make sure that you have recorded the current MSN.

Supplier Account Number – this is the reference that your supplier uses to identify your billing account. Please do not use any site reference quoted.



Gas Supplies

Meter Point Registration Number (MPRN) – this is the unique reference number of your electricity supply pipe to the premises. Again, it is not printed on the meter. Unlike electricity, it is not normally shown in boxes on your bill.

Delivered Fuels

If you have any fuels delivered other than propane (LPG) or heating/burning oils, please name them.

¹ CRC <http://www.environment-agency.gov.uk/business/topics/pollution/127831.aspx>