



**Performing Arts Library (PAL)  
Yeovil Library, King George Street, Yeovil. BA20 1PY  
Terms and conditions of use**

**Performing Arts Library hours:**

**Monday, Wednesday and Friday:** 9.30am to 12.30pm and 1.30pm to 5pm;

**Tuesday:** 9.30am to 12.30pm and 1.30pm to 6pm; **Thursday:** 9.30am to 1pm;

**Saturday** - 9.30am to 12.30pm and 1.30pm to 4pm

During these hours, specialist staff with extensive knowledge of music and drama will be on hand.

**Please note** that customers collecting requested music sets or playsets must do so within the hours listed above. Outside of these hours, PAL will remain open with the same opening hours as Yeovil Library. Customers will be able to browse the open shelves, and borrow books and single copies of music scores. These will need to be issued by staff on one of the ground floor enquiry points.

**PAL groups:** The provision of sets of vocal scores, orchestral material, or drama, is a **subscription only service. Subscriptions run for 1 year from the date of payment.**

Subscriptions may be made by cash, cheque (payable to Somerset County Council) or debit/credit card. Debit/credit card payments can be processed over the telephone (01935 472020). There is a discounted rate for groups who practise or whose representative resides in Somerset.

**Group Representatives:** Each group must nominate one representative to act as the contact person for all correspondence with PAL. This includes requests and any queries resulting from requests.

**Requesting sets:** Requests for sets of music or drama may be made in person at PAL, by telephone (01935 472020) or email ([muslib@somerset.gov.uk](mailto:muslib@somerset.gov.uk)). Please specify the loan period required up to a maximum of 9 months. Receipt of a request will be taken as an instruction to proceed and any items sourced must be paid for. **Please note that requests for sets should be made a minimum of 2 months before they are required.**

**Current Charges:** Subscription, request & overdue charges for the current year are displayed in PAL, available from any Somerset Library, and are on the website at [www.somerset.gov.uk/pal](http://www.somerset.gov.uk/pal).

**Marking of music copies:** Although we realise scores may need directions added, these must only be made in soft pencil and erased before the copies are returned. Please be mindful of those who wish to use the music after you and return them in a clean unmarked condition. Failure to do so may incur a charge.

**Lost or damaged items:** Groups will be required to purchase a replacement of the lost /damaged item. This must be an identical edition and must be in good condition. Incomplete sets returned without notification will incur a £10.50 handling charge.

**Groups are requested to credit the Performing Arts Library on all programmes and publicity.**

**PAL individuals**

Individuals may browse the open shelves at any time during library opening hours. Items must be issued at the PAL counter. Books and single copies of music scores may be issued by staff on the ground floor when the PAL counter is unstaffed. **Please contact PAL in advance to borrow a single copy of a play during unstaffed hours.** There are no charges for individuals borrowing single copies of PAL stock. Normal book request fees apply to single copy items requested via any other Somerset Library.