

JOB DESCRIPTION

Job Title	Estates Road Engineer		
Directorate	Infrastructure and Transport		
Reporting to	Principal Estates Road Engineer		
Grade	11		
Evaluation ref:	AG1194	Job ref:	Family EST11
Role purpose			
<p>Assess and comment upon the technical suitability of development proposals and provide the Council's formal technical advice on Estate Road layouts throughout the planning process. Project manage and deliver technical approvals under Section 38 of the Highways Act 1980 as well as overseeing the statutory function related to the Advance Payments Code (APC).</p>			
Responsibilities			
<p>Assess and comment upon the technical suitability of development proposals and provide the County's formal technical advice on Estate Road layouts throughout the planning process.</p> <p>Ensure that developers' submitted engineering details of estate road proposals comply with the County's specification and guidelines, check technical drawings and calculations, determine the value of road works to ensure the appropriate bonds are secured before issuing formal approval for construction.</p> <p>Determine the requirements of the Advance Payments Code legislation and apply it to schemes submitted by developers to ensure appropriate financial arrangements are secured for the completion of the construction of new Estate Roads.</p> <p>Ensure appropriate legal agreements between Developers and the County are implemented to safeguard the County's position and ensure eventual adoption of satisfactorily completed estate roads.</p> <p>Ensure and oversee (via the Service Provider) appropriate supervision on new estate road construction sites.</p> <p>Provide advice on Estate Road layout and technical specification to other Somerset Council services, developers, agents and members of the public.</p>			
Impact			
<p>Contacts & Relationships</p> <p>Extensive and varied range of contacts. In the absence of the Principal Estate Roads Engineer will have direct contact with the Director and Heads of Service.</p>			

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Daily contact with Managers, the Service Provider, Elected Members and other professional/technical staff on a range of matters.

Regular external contacts with senior officials up to Chief Officer level and with Members and officials of Government Departments.

Daily contact with Solicitors, Agents, Inspectors and Counsel, private companies and members of the public to provide professional advice, exchange information and negotiate significant financial contributions and/or works towards improvements to highway infrastructure.

Resources

Provide technical advice on the acceptability of Estate Road proposals.

On average deals with some 20 new sites per year, securing monies and approvals for works valued in excess of £0.5m, which will generate an income for the Group of some £30,000 by way of supervision fees.

	Essential	Desirable	
Knowledge			
Knowledge and experience of highway and transport technical issues.	X		
Able to undertake comparisons of best practice with other organisations.	X		
Awareness of the Advance Payment Code legislation.	X		
Knowledge and experience of the layout, design and audit of new estate roads		X	
Knowledge of the council's equality, diversity, and inclusion policies.		X	
Experience			
Knowledge and experience in technical audit processes.		X	
Knowledge and experience in interpreting and applying technical guidance and standards.		X	
Previous experience in liaising with developers, solicitors, and other stakeholders.		X	
Experience in conducting site inspections and issuing defects reports.		X	
Experience in providing technical advice and support.		X	

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Qualifications / Registrations / Certifications			
Educated to a degree level or part professionally qualified	X		
Committed to continual professional development	X		
Membership in a relevant professional body.		X	
Skills			
Excellent communication and interpersonal skills.	X		
Strong analytical and problem-solving abilities.	X		
Proficiency in using bespoke database software and spreadsheet applications.		X	
Ability to manage multiple tasks and priorities effectively.	X		
Strong attention to detail and accuracy.	X		
Ability to work collaboratively with various stakeholders.		X	
Working Conditions			
Working Arrangements			
Somerset Council's dynamic Working Strategy will be applied to this position.			
Corporate Responsibilities			
Understand, uphold, and promote the aims of the council's equality, diversity, and inclusion policies; health, safety and wellbeing of self and others; and Organisational values in everything you do. Equality and Diversity practice covers both interaction with staff, service users and communities and includes challenging discrimination and promoting equality of opportunity for all.			

Date: May 2025