



ROLE DESCRIPTION

Role title	Strategic Manager Community Safety		
Directorate	Public Health		
Reporting to	Service Director Public Health		
Grade	5		
Evaluation ref;	LGR(T)0115	Job Family Ref:-	
Role purpose			
<ul style="list-style-type: none"> • Lead, plan, and co-ordinate the strategic delivery of Community Safety across the Council ensuring compliance against legislation, statutory duties, terms and conditions of relevant grants, national best practice and national strategy and policy. • Lead on the development and delivery of the strategic intention of creating a culture of prevention in community safety services and commissioning across the Council and wider partners, utilising a public health approach. • Lead on the Somerset wide response to all related thematic priorities including serious violence, anti-social behaviour, Violence against Women and Girls (VAWG), domestic abuse including building consistent approaches for identifying and responding to risk, through multi-agency partnerships, systems and processes. • Lead on the development, implementation and monitoring of multi-partnership working arrangements and strategies across voluntary and statutory partnerships, developing strong governance, action plans as well as internal service plans across the council for high quality delivery in line with local priorities and national standards. • Strategic leadership for all commissioning requirements for the service area, as well as system leadership role for commissioning across the council and with partner agencies. • Lead the statutory Safer Somerset Partnership, in its ongoing functions and act as responsible officer for the Partnership in meeting its statutory duties. 			
Key results area	Accountability		
<ul style="list-style-type: none"> • Corporate Responsibilities 	<ul style="list-style-type: none"> • Provide clear leadership to deliver the Council's strategic priorities and meet the Council's financial targets, as a member of the Public Health Senior Leadership Team. • Advise Members and Directors in respect of commissioning, operational planning, policy matters and service delivery issues and engage with partners in the promotion, communication, and delivery of services. • Lead both the public health community safety team and matrix working with other directorates in the council with staff who have key roles for community safety with a clear identity in terms of flexible and responsive ways of working, inclusive 		

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	<p>and diverse culture, and high level of employee engagement and wellbeing.</p> <ul style="list-style-type: none"> • Undertake representational and communication duties on behalf of the Council to promote and protect the Council's interests in matters concerning community safety. • Value the diversity of Somerset's communities ensuring equality of access and treatment in service delivery and employment. • Function as a role model for Somerset's vision and values. Promoting a culture of continuous improvement that encourages creativity and innovation to ensure services are efficient and develop the potential and flexibility across the Council. • Support Corporate and Directorate specific transformational change programmes with the aim of maximising efficiency, modernising services, and achieving better outcomes and opportunities for service users and customers. • Lead the effective collaboration and cohesion between the community safety service, all other directorates and council departments and between statutory partners across the region to enable the achievement of shared outcomes. • Accountable for compliance with all relevant health and safety legislation and Somerset Council H&S policies.
<ul style="list-style-type: none"> • Financial/Budget Management 	<ul style="list-style-type: none"> • Be responsible for all community safety budgets within public health to ensure they are well managed and deployed to achieve value for money. • Have oversight of related budgets in other directorates of the Council who deliver aspects of community safety to ensure all community safety related spend across the council is joined up and spent effectively for maximum impact. • Be responsible for the financial management of external funding relating to the work including funding from the Home Office, and Police and Crime Commissioner, including the Police and Crime Grant, Serious Violence fund and domestic abuse Safe Accommodation budgets ensuring that services



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	<p>activity objectives are met, whilst not compromising on service quality.</p> <ul style="list-style-type: none">• Manage and negotiate expenditure budgets to appropriately plan for the community safety service and identify further funding resources, including responsibility for the grants aligned to statutory responsibilities for all community safety functions and services.
<ul style="list-style-type: none">• Delivery of statutory duties	<ul style="list-style-type: none">• Lead in the delivery, promotion and understanding of the council's statutory responsibilities regarding community safety; and manage functions in line with legislative and policy frameworks.• Act as Designated Officer for the Council (identified in the constitution) as Prevent Lead, accountable to the Home Office for the delivery of the Prevent Duty and designated Chair of Somerset's Channel Panel.• Keep abreast of statutory or regulatory duties contained within the role to ensure any challenges and opportunities in the delivery of services are responsive, compliant, and well communicated to customers, communities, and business as appropriate.• Advise the Council on its obligations and duties arising from the statutory/regulatory framework and act with delegated authority, to report to funding and regulatory bodies on relevant matters.• Lead officer in advising Elected members and Council staff in responsibilities to give Due Regard to reducing crime and disorder in its daily functions including all decision making. This includes:<ul style="list-style-type: none">a) Lead officer for the delivery of the statutory duties of the Somerset Safer Partnership which includes:b) Developing a Strategic Needs Assessment.c) Publishing a Community Safety plan.d) Reducing reoffending in Adults and Children.e) Commissioning and publishing Domestic Homicide Reviews.f) Holding an annual Crime and Disorder Overview and Scrutiny Committee where this work is held to account.



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<ul style="list-style-type: none">• Resource Management/optimisation	<ul style="list-style-type: none">• Ensure flexibility in reacting to the needs of the Council, its' customers and partners supporting a culture of continuous improvement.• Lead on quality assurance practices for the community safety services, including Domestic Homicide Reviews, anti-social behaviour case reviews and represent the service in Adults and Children Safeguarding Practice Reviews, ensuring learning and service improvement is embedded across the system.• Optimise available resources effectively to locally commission and deliver services to the required standard.• Create, manage and review frameworks of performance measures and quality standards to be applied in the commissioning and delivery of services in their area of expertise.• Community safety services and practices feature across the whole council system, particularly, Localities and Partnerships, Communities, Adults and Childrens Services. Therefore, it is imperative that this role can provide system leadership and leads matrix working across management structures.
<ul style="list-style-type: none">• Operations management	<ul style="list-style-type: none">• Lead and direct the Council's response to community safety related concerns and incidents, which have a significant community impact, including counter terrorism, serious violence including homicide and anti-social behaviour.• Lead Somerset Council's responsibilities around Prevent and all aspects of multi-agency co-ordination of prevention of terrorist incidents.• Ensures risks are identified and maintained on risk registers as necessary, ensuring effective management and reporting. This will mean that the strategic vision, and planning of the work will be delivered operationally in other parts of the council.• Lead effective business continuity for all community safety functions and services.
<ul style="list-style-type: none">• Partnership and network management	<ul style="list-style-type: none">• Drive and operate partnership and co-operative working with other agencies/bodies to ensure the effective commissioning

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	<p>and/or delivery of services in their specialist areas and drive joint commissioning across the organisation and the wider system as appropriate to ensure strategic vision and approach is realised. This includes services in the Council such as Pause, Child Exploitation Services and Family Safeguarding. Also, services external to the council, such as Somerset and Avon Rape and Sexual Assault services, Victim support and safeguarding services, Hate Crime Services. This is an ever-changing environment so partnership working to influence commissioning intentions is important for the post holder.</p> <ul style="list-style-type: none"> • Be the Lead responsible Officer for the statutory Safer Somerset Partnership – the Somerset statutory community safety Partnership, accountable for the delivery of statutory responsibilities. • Lead responsible officer for the delivery of the Serious Violence Duty. • Lead responsible officer for the following strategic and statutory Boards: <ul style="list-style-type: none"> a) Chair of the Somerset Domestic Abuse Board (Statutory Board) b) Chair of the Somerset Prevent Board (Statutory Board) c) Chair of the Somerset Channel Panel (Statutory Panel) d) Deputy Chair of Somerset’s Child Exploitation Group (Subgroup of the Somerset Childrens Safeguarding Partnership) e) Chair of the Avon and Somerset Violence Against Women and Girls subgroup for Safe Places f) Chair of Somerset’s ‘informal Domestic Homicide Review’ Panels. <p>Represent the Council at external strategic partnerships with delegated authority for Executive level decision making, including:</p> <ul style="list-style-type: none"> a) Avon and Somerset CONTEST Board b) Strategic Violence Reduction Partnership c) Avon and Somerset Strategic domestic abuse partnership d) South West Violence Prevention Network e) Avon and Somerset Reducing Reoffending Board
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<ul style="list-style-type: none"> Develop/Implement/deliver service Plans and policies. 	<ul style="list-style-type: none"> Commission and/or act as the Council's Lead Client in relation to community safety services. Develop medium- and long-term service plans and be responsible for their implementation. Responsible for the publication of strategies for Prevent, Domestic Abuse and Serious violence, reducing reoffending and community safety and associated strategic needs assessments. Shape Council policy including anti-social behaviour, critical incident, modern slavery, prevent and domestic abuse for the Council, ensuring collaboration where statutory duties are split across the system, for instance, when housing, environmental health and youth justice have specific requirements under anti-social behaviour policy and enforcement. To provide a key consultative role in the strategic and operational development of wide-ranging services.
<ul style="list-style-type: none"> Complex problem solving /problem solving. 	<ul style="list-style-type: none"> Deliver major projects and resolve complex casework where required by the Director. Lead on developing and maintaining the system wide processes for resolving complex case work and community safety related concerns which have significant community and service impact. As an example, lead the Council's and wider Partnership's response to disrupting serious and organised crime, linking with key and specialist stakeholders.
<ul style="list-style-type: none"> Qualification/Knowledge/Experience/Skills 	
<p>Qualifications</p> <ul style="list-style-type: none"> Educated to postgraduate degree level with a relevant professional qualification in public health and/or criminal justice related subject. Qualification in project management or similar subject Qualification in strategic leadership and/or management Qualification or specialised training in procurement/commissioning. <p>Knowledge</p>	

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- Subject matter expertise and detailed knowledge in community safety developed through significant qualification and/or operational practice.
- Sound working knowledge of the statutory, regulatory, policy and contractual frameworks.
- Demonstrable knowledge and understanding of the statutory, policy and strategic commissioning framework within which community safety services operate and their context within local government as a whole.
- In depth understanding of the community safety function at operational to strategic level.
- Understanding of community safety thematic areas as a public health concern; the importance of understanding health inequalities when strategically planning for improving the health of our population.
- Demonstrable knowledge of the broader national context including upcoming developments.

Experience

- Considerable operational and strategic experience in managing community safety services.
- Demonstrable experience and knowledge in commissioning services for vulnerable communities
- Experience of systems leadership and management
- Demonstrable experience of partnership working, including the ability to influence and lead multi-agency projects and initiatives.

Skills

- Able to advise/guide senior management and elected members on complex/specialist issues related to their service areas.
- Ability to analyse complex data to provide the evidence base upon which to develop relevant strategy and policy.
- Ability to work effectively across services, directorate, organisations and authority boundaries to deliver community safety duties and strategy.
- Abilities to effectively communicate complex information to a range of audiences
- Ability to create effective and long-lasting networks to assist in the delivery of local, to regional priorities.

- Dimensions of role

- Direct accountability for the community safety budget approximately £2m pa. This includes accountability to external funding bodies including the Home Office and Police and Crime Commissioner.
- Leadership and management of community safety team within the public health team and leadership through matrix working with staff who deliver aspects of community safety within other directorates of the council.
- Directly accountable for the planning and delivery of core statutory duties including domestic Abuse, Prevent and Serious violence Duties.

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<ul style="list-style-type: none"> • Key responsible officer and contact for professionals, partner agencies and the community for all community safety functions. • Identified as lead technical expert for community safety within the council. 	
<ul style="list-style-type: none"> • Notes 	
<ul style="list-style-type: none"> • Competencies / attributes 	<ul style="list-style-type: none"> • Works effectively with others. Takes a leadership role in partnership working and works across organisations to create the best outcomes. • Is an ambassador for public health and Somerset Council. • Holding to account. Sets plans and strategies, following consultation and involvement from others. Able to lead and delegate where appropriate, holding self and others to account. Seeks resolution through partnership working. • Drive for improvement. Actively works with partners to design, monitor and influence the future direction of services. Has a positive influence across the system.
<ul style="list-style-type: none"> • Knowledge and skills /qualifications 	<ul style="list-style-type: none"> • The post holder needs to apply a public health approach to this role. This includes: • a) Surveillance - assessing data, intelligence, best practice, and the evidence base to understand the problem and develop and deliver solutions for the Somerset population. • b) Identification of the risk and protective factors to get to the root cause of crime. • c) Evaluation of interventions to assess their impact. Apply lessons learnt to the redesign of interventions. • d) Delivery of effective policy and interventions, targeting those most at risk to reduce rates of crime and tackle inequalities. • e) Reduction in the number of victims, reducing demand for support and interventions not just within the council but across the system.
<ul style="list-style-type: none"> • Working conditions: 	<ul style="list-style-type: none"> • The role will be based in County Hall, Taunton but with the ability to work flexibility with a mix of working from home or other Somerset council hubs.

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	<ul style="list-style-type: none"> The role will involve travelling to meetings across Avon and Somerset and the post holder will be required to arrange for transportation as necessary.
<ul style="list-style-type: none"> Working arrangements: 	<ul style="list-style-type: none"> 37 hours per week On occasion the post holder may be required to attend events or meetings that fall outside of normal office hours. These hours will be accounted as part for the working week as part of flexible working arrangements.