

## ROLE DESCRIPTION

<b>Job Title</b>	Arborist		
<b>Directorate</b>	Regulatory & Operational Services		
<b>Grade</b>	12		
<b>Evaluation ref</b>	SCG1302	<b>Job Family Ref</b>	RPG12
<b>Role purpose</b>			
The main purpose of the role is to carry out arboriculture operations throughout Somerset as part of the operational team managing and maintaining the Council's tree stock, working for other organisations under Service Level Agreements and the provision of a tree service to the general public.			
<b>Key results area</b>	<b>Accountability</b>		
Corporate Responsibility	Understand, uphold, and promote the aims of the council's equality, diversity, and inclusion policies; health, safety and wellbeing of self and others; and Organisational values in everything you do. Equality and Diversity practice covers both interaction with staff, service users and communities and includes challenging discrimination and promoting equality of opportunity for all.		
Arboriculture Duties	<ul style="list-style-type: none"> <li>To carry out all arboriculture operations throughout the Somerset, as instructed, as part of Somerset Council's tree maintenance team.</li> <li>To carry out formative pruning operations.</li> <li>To undertake crown lifting, reduction and thinning operations from the ground, using lifting and / or climbing equipment.</li> <li>To carry out felling and stump removal operations.</li> <li>To carry out maintenance operations such as re-staking, stake removal, tie adjustment and removal</li> <li>To ensure the economic and effective disposal of arisings.</li> <li>To assist with basic tree inspections / surveys as required</li> <li>To assist with the implementation of tree planting schemes to include the interpretation of plans, schedules and specifications.</li> </ul>		
Customer Service	<ul style="list-style-type: none"> <li>To deal with other members of staff and the public in a courteous manner and offer suitable, accurate tree advice when required</li> </ul>		

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Health and Safety	<ul style="list-style-type: none"> <li>To operate all machinery, tools and equipment in a safe and appropriate manner, in accordance with manufacturer recommendations and with due regard to Health &amp; Safety and Safe Systems of work.</li> <li>To ensure safety of all operations including works on or adjacent to the public highway by using appropriate signing, guarding and traffic management measures.</li> </ul>
Administrative Duties	To maintain accurate and legible records including time sheets, tick sheets, machinery defect report forms, pesticide application forms and incident forms etc.
Vehicle, Machinery and Equipment Maintenance	<p>To ensure that vehicles, machinery and hand tools are kept clean, secure and serviceable at all times. To report any faults as appropriate.</p> <p>To ensure that all climbing equipment and PPE is maintained and stored as per manufactures recommendations.</p>
Other duties	Any other reasonable duties of a similar nature requested by supervisors or managers to assist in the overall service delivery of the team when necessary.

### Dimensions of role

No direct reports  
No budgetary responsibilities

### Qualification/Knowledge/Experience/Skills

#### Qualification/Knowledge

##### *Essential*

- GCSE English and Maths
- Minimum Level 2 Qualification in Arboriculture – must be able to demonstrate appropriate knowledge of tree identification and biology.
- NPTC certificates CS30, 31, 38 and 39

##### *Desirable*

- NPTC units 32, 41 & 47
- IPAF Training Cat 1B & 3B
- To maintain a full C1+E category driving license and report any changes immediately to the area supervisor or Operations Manager.
- Emergency First Aid and Forestry

#### Experience/Skills

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### *Essential*

- Demonstrate experience in the use of chainsaws, woodchippers, tree climbing, felling, dismantling and aerial rescue operations.
- Demonstrate awareness of issues affecting personal safety and the safety of others, by following the Council's Health and Safety Policy, observing Risk Assessments and Safe Working Practices and all relevant rules and regulations.
- Demonstrate an appreciation of the importance of safety checks on materials and equipment.
  - Capably answer technical questions from clients and colleagues.
- Act on own initiative without being prompted, only referring issues upward when necessary.
- Show appropriate manual dexterity and physical coordination and possess suitable strength and endurance needed to perform tasks associated with role.

### **Notes**

Competencies / attributes	Somerset Council has developed an attributes framework which will be a key component of the role; this can be found on the Council's website.
Working conditions:	Working outside/no regular office base Exposure to disagreeable, unpleasant or hazardous environmental working conditions
Working arrangements:	37 hours per week  Demonstrate a flexible approach to the working week, as the post holder will occasionally be required to participate in early morning work and emergency out of hours standby cover when required.