

JOB DESCRIPTION

Job Title	Tree Inspector
Directorate	Regulatory and Operations
Evaluation ref:	TR0026 – Grade 12
Role purpose	
<p>The Tree Inspector is responsible for overseeing all annual statutory tree inspections (circa 40,000 trees) and safety work, ensuring the Council is compliant, safe, and legal and that all trees remain inside their statutory inspection period. The post will use this data to produce annual maintenance plans to allow scheduling of work and budget setting. Working with the Tree Supervisor, the Inspector will be responsible for ensuring all work is undertaken by priority and that the Council is not placed at undue risk. The post holder will keep detailed records of inspections and work undertaken using appropriate systems. There will be times that these records will need presenting by the Inspector in detailed reports to allow the Council to show due diligence and defend its legal position.</p> <p>The role holder will keep abreast of industry best practice and develop strategies for maintenance of Somerset Council's trees, working with partners to deliver against targets in the Council's Tree Strategy. The role will also be responsible for developing the Council's commercial tree inspection offering.</p>	
Accountabilities	
<ul style="list-style-type: none"> • Have responsibility for overseeing all annual statutory tree inspections (circa 40,000 trees and safety work, ensuring the Council is compliant, safe and legal and that all trees remain inside their statutory inspection period. • Produce annual maintenance plan and budget estimate for delivery by the Tree Supervisor. • Develop and report monthly key performance indicators on compliance. • Ensure all resulting work is programmed by the Tree Supervisor and completed in a timely fashion and that the Council is not placed at undue risk. • Maintain detailed records of tree care inspections and activities, including work completed, materials used, and safety incidents. Generate reports as required. • Ensure all work is recorded using appropriate systems. • Ensure best value for money for delivering annual inspections through multiple delivery methods. • Produce detailed reports on tree inspections and activity to support the Council's legal position as and when required. • Make judgements on the severity of the risk posed by a defect and communicate required work accordingly and ensuring that emergency works are prioritised by Supervisor. • Develop longer term strategies for maintenance of Somerset Council's trees, working with partners to deliver against targets in the Council's Tree Strategy. • Develop strategies to ensure that all tree care work is performed with precision and in accordance with industry best practices and health and safety regulations. 	

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- Stay up to date with the latest trends and techniques in arboriculture. Provide guidance and training to team members on industry developments.
- Develop the Council's external tree inspection offering, working with town and parish councils and other key partners and internal services to support their tree inspection requirements.

Knowledge / Experience / Skills

	Essential	Desirable
Knowledge		
Understanding of tree maintenance and preservation practices.	x	
Knowledge of relevant regulations and compliance requirements.	x	
Familiarity with environmental sustainability practices.	x	
Awareness of budget management and financial principles.	x	
Knowledge of performance monitoring and evaluation.		x
Understanding of data protection and confidentiality standards.		x
Experience		
Experience in tree maintenance or a related field.	x	
Experience in managing a team of professionals.	x	
Experience in coordinating with contractors and external service providers.	x	
Experience in conducting inspections and assessing tree health.	x	
Experience in budget management and financial reporting.		x
Experience in developing and implementing strategies.		x
Qualifications / Registrations / Certifications		
Degree, relevant qualification / experience in Arboriculture, Forestry, or a related field, such as LANTRA Professional Tree Inspection	x	
Professional certification in tree care or management.	x	
Training in relevant regulations and compliance.		x
Certification in environmental sustainability practice.		x

JOB DESCRIPTION

Qualification in budget management and financial reporting.		x
Additional relevant certifications or training		x
Skills		
Excellent leadership and team management skills		x
Strong communication and interpersonal skills.	x	
Proficiency in Microsoft Office Suite.	x	
Ability to manage multiple tasks and priorities.	x	
Strong problem-solving skills.	x	
Ability to work independently and as part of a team.	x	
Attention to detail and accuracy.	x	
Ability to handle confidential information with discretion.		x
Strong organisational and time management skills.		x
Ability to adapt to changing priorities and demands.		x
Working Conditions		
Dimensions of the role		
Working Arrangements		
Somerset Council's dynamic Working Strategy will be applied to this position.		
Corporate Accountabilities		

Date: